PSY 7000
Unsatisfactory Progress DIS Template

Name:
Advisor:
Committee Members:

Instructions:
1-hour DIS courses are required for all cognitive science doctoral students whose status in the program is unsatisfactory progress. The goal of this requirement is to ensure that there is a plan in place to meet the relevant program milestone(s) in a timely fashion to get back into good standing.

This template was designed to aid in developing a plan for the DIS. A written syllabus should be developed based on discussion with the student's advisor and then circulated amongst the student's committee for additional comments and suggestions prior to finalizing it. Simply fill in the three subsections below.

The final copy of the syllabus should be submitted to the program director (cc'ing the committee). This syllabus should be submitted no later than Friday at 5pm on the first full week of classes for a given semester. Committee members must receive the initial draft of the plan by Tuesday at 5pm of that week to allow 1-2 business days to provide comments.

Section 1: Semester Goals and Milestones

Instructions:
A simple hierarchical list of **measurable** goals. Minimal goals include milestones on the path to meeting the current doctoral program requirement (e.g., dissertation proposal). You may also choose to include additional career goals as appropriate (e.g., submission of a paper). A minimal example is below. The example is intended to provide an example of what should go in each section of the syllabus. It is not necessarily intended as an example of a good plan for your particular situation.

Template to be filled in:
1. Meet at least weekly with advisor to discuss progress
2. Develop research questions for dissertation proposal
   a. Write summaries of relevant papers not already included in specialty exam
   b. Develop and write down a half page description of 2-3 potential specific research questions that are each appropriate in scope for a dissertation
   c. Revise idea(s) based on discussion with advisor
3. Develop pilot study for most promising research idea
   a. After discussion with advisor, pick most promising line of research and design a pilot study. Submit design of pilot study to advisor for discussion.

b. Design stimuli for study
c. Implement script to run study
d. Initiate data collection

Section 2: Projected Timeline

Template to be filled in:

Week	Milestones/Deliverables
1	Five article summaries
2	Five article summaries
3	
4	2-3 half-page research ideas
5	Revised research idea descriptions
6	
7	
8	Design of pilot study written up and discussed
9	Revisions to design of pilot study
10	
11	Stimuli designed
12	Script to run study implemented
13	Data collection initiated
14	
15	Discussion of initial results of pilot study

Section 3: Grading

Instructions:

Adjust the grading as seen fit, but the criteria should be clearly described in this section. There should be a clear way of turning the milestones proposed into a letter grade. Most grades will likely be either completed (e.g., 100%) or not completed (0%). Feel free to specify details as necessary. It is recommended that grading be linked to the proposed timeline (i.e., full credit only for milestones met on time). This is to encourage timely completion of proposed milestones since failure to complete an earlier milestone affects the ability to complete later milestones by the end of the semester.

Template to be filled in:

A standard 10-point grading scale will be used (A = 90-100, B = 80-89, C=70-79, D=60-69, F = 0-59). This course will receive a letter grade (not Pass/Fail). Note that a grade less than a B is considered failing for graduate courses. Please review the department handbook (not the program handbook) for all of the details on how grades affect status in the program. For example, receiving two C's in a semester or three C's during your

time in the graduate program does trigger a recommendation for dismissal from the program.

- Weekly meeting with advisor (20%)
- Article summaries (20%)
- Initial research ideas (20%)
- Revised research ideas (10%)
- Implementation of pilot study (30%)